NPAC Executive Board of Directors Meeting Minutes

**April 22, 2020 7:30PM EST (8:30 – 10:30 AST)**

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| **LOCATION** | Teleconference | | | **QUORUM (Y/N)** | | Y |
| **ATTENDEES** | **Lenora Brace**, **Teresa Chulach, Jinelle**, **Lindsey**, **Stan.** | | | | | |
| **REGRETS** | Carolle | | | | | |
| **CONSENT AGENDA ITEMS** | | | | | | |
| **ITEM** | | **DISCUSSION** | | | **ACTION REQUIRED** | |
| Introduction & opening | | Lenora opened meeting 7:45 (AST) | | |  | |
| Approval past minutes: March 25,2020 | | Motion: Jinelle. 2nd: Lindsey. **Approved** | | |  | |
| Approval of Agenda | | **Approved** | | |  | |
| **UPDATES/REMINDERS** | | | | | | |
| **Reminders** | | | **Discussion** | | **ACTION Required** | |
| Mike, CNA: specific leaders - June 21, Ottawa | | | Cancelled | |  | |
| Canadian Life & Health Insurance Association 2020 Claims & Anti-Fraud conference | | |  | | Cancelled - COVID-19 | |
| **Work in Progress** | | |  | |  | |
| NP Week 2020 proclamation: **Nov. 8-14, 2020**  <https://www.aanp.org/about/about-the-american-association-of-nurse-practitioners-aanp/media/np-week> | | | Letter sent: Federal MH  Nova Scotia: S. Fraser | | No response: COVID- 19 in process | |
| Annual NP conference BC: date -Sept. 17-19, 2020 | | |  | | Lenora: invite to speak Teleconference | |
| **TO DISCUSS AND VOTE ON** | | |  | |  | |
| Financial update (Jinelle) | | | Balance /expenses provided | | Quarterly report: post - NPAC web site | |
| AANP information – (Stan – fellow of AANP) | | | Information provided  Opportunity for international extension | | Fellowship induction: June 2020 | |
| Guild review – Membership software option (Stan) | | | Discuss: pros/cons costs needed to know | | Report to NP council members.  Discussion: next NP council May 4/20 | |
| [**https://www.bartonassociates.com/locum-tenens- resources/nurse-practitioner-scope-of-practice-laws**](https://www.bartonassociates.com/locum-tenens-%20%20%20resources/nurse-practitioner-scope-of-practice-laws) Lynn – CIHI -partnership proposal NPAC. (Lenora) | | | Data forthcoming  (YK data ?pending) | | To assist to data verification | |
| Publish our work with CIHI proposal (Stan) | | | Discussion re possibilities. | | Stan – outline draft Members edit | |
| Insurance barrier campaign.  Continued work with Nancy Legault & Joan Weir | | | Health Product Food & Drug Act - Need for clarification on dispensing. | | ON HOLD – Pandemic COVID-19 Lenora: Draft Letter re clarification to Bruno Rodrigue -Executive Director | |
| Great west life Disability forms (Stan) | | | Discussion | | Stan will seek link at Great West Life | |
| Trip cancellation insurance- visa card? (Jinelle/Lenora) | | | Discussion. | | **Tabled** – members to think about this. | |
| Virtual care consideration questions (Jinelle/Lenora) | | | Feedback/ Discussion | | Form completion by Jinelle. - | |
| Call for Director nominations – Timing | | |  | | **Tabled** | |
| AGM in person? co-ordinate with provincial NP (Lenora)  Ont. & BC: Sept. 2020; Sask. & Man: Nov. 2020 | | | NPAC -BOD in -person meeting | | Further discussion - next meeting | |
| ICN Guidelines for APN2020 re insurance barriers | | | Info to N. Legault & J. Weir | |  | |
| IC/ NPAM – re sponsorship Nova Scotia, liaison NPAC | | | Lenora in contact with Deb Hart | | On-going | |

Adjourned: **EST**: 9:32 pm / **AST:** 10:32

Next BOD: **Wednesday**, **May 27, 2020: 8:30 – 10:30 PM Atlantic Time**